

**WHEATLAND SCHOOL DISTRICT**  
**111 MAIN STREET**  
**WHEATLAND, CA 95692**  
**Phone: 530.633.3130 Fax: 530.633.4807**

**WHEATLAND SCHOOL DISTRICT**  
**Regular Meeting of the Board of Trustees**  
**DISTRICT OFFICE**  
**November 21, 2019**  
**4:00 P.M.**

*All open sessions will be recorded. A CD of the recorded meeting is available upon request.*

**MINUTES**

**4 P.M. 1. MEETING CALLED TO ORDER – 4:00 PM – Board President Ish Medina**

**Members Present**

Ish Medina – Board President  
Kathy Herbert – Board Clerk  
Ronna Eaton – Board Member  
Raegean Waltz – Board Member

**Members Absent**

Nicole Crabb  
Col Shannon Juby – BAFB Liaison

**2. REPORTS AND COMMUNICATION**

**2.1 Superintendent's Update – Craig Guensler**

Superintendent Guensler wanted to let everyone know the District Office will be open next Monday and Tuesday.

The week we come back, the 5<sup>th</sup> grade students will be heading to Shady Creek (December 2-6).

This Monday, CPR Training will be held at the District Office for After School Program staff, some of the Administrators and secretaries. The board members are invited to come participate.

As many of you know, Brenda Harter has been pretty ill. She's been out for four weeks.

We've made a few changes in transportation to alleviate the crowding on the afternoon buses by adding an additional run. Tim and Kathy are taking van runs too. Hoping Tim's driving will be short term, but more on this later.

Ish, Nikki and Craig attended the Pool Ad Hoc Meeting last week at City Hall. The next meeting will likely be scheduled in April.

The Reni Rallies have been great so far. Bear River's is tomorrow and we are looking forward to attending.

## 2.2 [Enrollment Report](#) – Craig Guensler

### 3. **COMMUNICATION FROM THE PUBLIC –** ***(on items not on the agenda)***

The Public may address the Board on any matter pertaining to the school district that is not on the agenda. Unless otherwise determined by the Board, **each person is limited to five (5) minutes**. If a large number wish to speak on a specific item, the Board may limit total input to twenty-five (25) minutes on any item. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2.

A parent shared her concerns about a board policy she takes issue with. Her concern is over the incentive field trips for those students who make their goals in AR or STAR. She believes it is unfair towards students who are simply poor test takers. She spoke to the Vice-Principal and the Principal and she really doesn't understand the purpose of it. She hopes the board can discuss this policy and make a change to it.

*Mr. Guensler shared that these are incentive field trips and are not Board Policies.*

Annette Goodly had a couple of items to share. She has been working with the District to help collect the Impact Aid forms. She solicited assistance from the 1<sup>st</sup> Sergeants to help collect 100% of the forms for the District.

She's been trying to educate the parents on the importance of Impact Aid and where the money generated goes. She also wondered if there was anything that could be done prior to enrollment that would help with the Impact Aid collection process. Mr. Guensler told her that Districts are not allowed to collect the survey forms until the date selected in October. Those forms must be signed and dated on or after the Impact Aid survey date.

Annette reminded everyone about STEM Day. She's planning to send an email to the sites to see if they would like to schedule a demonstration.

The Heart to Heart Holiday Dinner is scheduled for December 5<sup>th</sup> at 5:00 p.m. The Tree Lighting ceremony is scheduled for 7:00 following the Heart to Heart Dinner.

Winterfest – Family Fun and Food will take place at 4:30 on December 6<sup>th</sup>.

She hopes all of us can come out and participate.

### 4. **CONSENT AGENDA**

#### NOTICE TO PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 4.1 [Approve Regular Board Meeting Minutes – October 17, 2019](#)
- 4.2 [Approve Payroll and Warrant Registers](#)
- 4.3 [Approve Personnel Listing](#)
- 4.4 [Approve Bills and Warrants](#)

It was MSC (Waltz-Herbert) to approve the consent agenda

5. ◇ ACTION ITEMS ◇ DISCUSSION ◇ INFORMATION  
CODE: (A) = Action (D) = Discussion (I) = Information

5.1 (A) SET SPECIAL DECEMBER BOARD MEETING AND ANNUAL ORGANIZATIONAL MEETING – Craig Guensler

In compliance with Assembly Bill 2449, the Annual Organizational Meeting must be held at a Regular Board meeting in December Between December 13<sup>th</sup> and December 27<sup>th</sup>. The exact date is to be set by the Board. The Governing Board shall elect a President and Clerk from its members in December.

The Board will reschedule the Regular December Board meeting to be in compliance with AB 2449 for 2019.

The Board by majority vote will set December 19, 2019 as the Regular Board meeting and Annual Organizational Meeting.

It was MSC (Eaton-Waltz) to approve this Action Item

5.2 (A) ~~PUBLIC HEARING VIRTUAL PREPARATORY ACADEMY AT WHEATLAND~~ – PETITION WAS WITHDRAWN  
Virtual Preparatory Academy at Wheatland Petition

5.3 (A) APPROVED CERTIFICATION STATUS CHANGE

It was MSC (Waltz-Herbert) to approve this Action Item

5.4 (A) APPROVED AMENDMENT FOR CONTRACT CSPP-9684 – CALIFORNIA STATE PRESCHOOL PROGRAM – Craig Guensler  
Resolution and Amendment

It was MSC (Eaton-Herbert) to approve this Action Item

5.5 (A) APPROVED BOARD POLICY REGARDING SCHOOL LUNCHESES/CHARGING – Craig Guensler  
Cafeteria Procedures – Meal Charging Policy  
BP & AR Policy #3551 Food Service Operations/Cafeteria Fund

It was MSC (Herbert-Waltz) to approve this Action Item

5.6 (A) APPROVED BOARD POLICY/ADMIN REGULATIONS – OF ADDITIONAL ARTICLE 4 POLICIES – Craig Guensler  
Board Policy #4161 Leaves  
Board Policy #4161.1 Personal Illness-Injury Leave  
Admin Regulation #4161.2 Personal Leaves  
Admin Regulation #4161.3 Professional Leaves  
Admin Regulation #4161.5 Military Leaves  
Admin Regulation #4161.8 Family Care and Medical Leave  
Board Policy #4161.9 Catastrophic Leave  
Admin Regulation #4161.11 Industrial Accident-Illness Leave  
Board Policy #4200 Classified Personnel  
Admin Regulation #4212 Appointment & Conditions of Employment

Board Policy #4215 Evaluation-Supervision  
Board Policy #4216 Probationary-Permanent Status  
Admin Regulation #4217.3 Lay Off – Rehire  
Admin Regulation #4217.11 Pre-Retirement Part Time Employment  
Admin Regulation #4218 Dismissal-Suspension-Disciplinary Action  
Exhibit #4219.21 Professional Standards  
Board Policy #4222 Teacher Aides – Paraprofessional  
Board Policy #4231 Staff Development  
Admin Regulation #4261.1 Personal Illness-Injury Leave  
Admin Regulation #4261.3 Professional Leaves  
Board Policy #4300 Administrative and Supervisory Personnel  
Board Policy #4301 Admin and Supervisory Personnel Organization  
Board Policy #4312.1 Admin and Supervisory Personnel – Contracts  
Board Policy #4313.2 Admin and Supervisory Personnel Demotion  
Board Policy #4314 Admin and Supervisory Personnel Transfers  
Board Policy #4315 Admin and Supervisory Personnel Evaluations  
Exhibit #4319.21 Admin & Supervisory Personal Prof. Standards  
Board Policy #4331 Admin and Supervisory Personnel Staff Devel.

Ronna had a question about the Catastrophic Leave Policy – She wondered if there is a limit for donating leave. Currently, the District allows leave to be donated in any classification for no more than 3 days.

It was MSC (Waltz-Eaton) to approve this Action Item

**5.7 (A) APPROVED INCREASE SUB RATE – Craig Guensler**  
**Certificated Substitute Teacher Salary Schedule**

It was MSC (Eaton-Herbert) to approve this Action Item

**6. BOARD COMMENTS**

There were no board comments.

**7. CLOSED SESSION**

**7.1 CONFERENCE WITH LABOR NEGOTIATOR – Craig Guensler**  
**G.C. 54957.6**

Pursuant to Government Code 54957.6, the Board will meet in Closed Session to give direction to Agency Negotiator, Craig Guensler, regarding negotiations with W.E.S.T.A., CSEA #626, W.E.S.S. and unrepresented groups.

**7.2 DISCUSSION/AUTHORIZATION OF/FOR REAL PROPERTY –**  
**Craig Guensler**

**8. RETURN TO OPEN SESSION**

**8.1 DISCLOSURE OF ACTIONS TAKEN IN CLOSED SESSION, IF ANY**

**9. ADJOURNMENT**